



Dear Christ Lutheran School Tuition Assistance Applicant:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Christ Lutheran School for the upcoming school year. **Families applying for tuition assistance will need to complete an online application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by May 10. There will be a processing fee of \$30.00.**

Applicants can apply online anytime between now and May 10 at [www.factsmgt.com](http://www.factsmgt.com) . Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your most recent Federal tax forms including all supporting tax schedules.
- Copies of your 2012 W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

All supporting documentation can be uploaded to the site, faxed to 1-866-315-9264 or mailed to the address below:

FACTS Grant & Aid Assessment  
P.O. Box 82524  
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-315-9262.

**Christ Lutheran School tuition assistance applicants will also need to complete the Tuition Assistance Narrative and return it to the school office by May 10.**

Thank you for taking the time to address your tuition needs.